

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 231  
Date: 2015-07-21  
Day: Tuesday

Architect: Kang Associates

Project: Renovation and Addition to Tewksbury Town Hall

OPM: CBI Consulting Inc. Clerk of the Works: Wayne R. Lawson, P.E., SECB, MCPPO

Contractor: G.V.W., Inc.

Weather: 9:00 am: Overcast Noon: Partly sunny 3:00 pm: Cloudy  
Temperature: 9:00 am: 75° Noon: 81° 3:00 pm: 86°

Superintendent: Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	2	0	3
	Div. 04		Masonry	1	0	0	1
	09 90 00		Paint/Plaster	1	1	0	2
	02 41 19		Laborers	0	0	2	2
	Div. 31		Site Work	1	0	0	1
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	1	1	0	2
	Div. 03		Concrete	1	0	0	1
	26 00 00	Griffin Electric	Electrical	1	1	0	2
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	Div. 23	Ambient Temp. Corp.	HVAC	1	0	1	2
	Div. 7	Meadows	Roofing	1	1	0	2
Total:				9	6	3	18

## DAILY REPORT





### Activities Today:

- 1) Carpenters: installing drywall in the addition and adding wall blocking for fixtures.
- 2) Laborer: one on general site cleanup and the other is assisting with trench backfilling and compaction.
- 3) HVAC: installing piping for unit on addition roof and insulating piping.
- 4) Masons: completing miscellaneous brick work near front stairs and washing down wall areas.
- 5) Meadows: installing copper counter flashing at low roof of the main building.
- 6) Griffin: installing telecommunication conduit in trench near annex.
- 7) Painters: painting in the Meeting Hall.
- 8) Pro Cut: cutting out a box in the generator pad.
- 9) Misc. Metals: installing ladder to roof hatch in stairwell of the addition.

Copies to: Richard Montuori, Town of Tewksbury  
Ed Johnson, Town of Tewksbury  
Steve Sadwick, Town of Tewksbury  
Wayne Lawson, CBI

Jeff Barnes, Barnes Consulting  
Kaffee Kang, Kang Architects  
Jennifer Pincus, Kang Architects  
Bob Harukewicz, GVW Inc.

# PHOTO INDEX

 A photograph showing a carpenter in a yellow shirt installing drywall on a wall. The ceiling has exposed joists and some drywall is already in place.	<p>Carpenter installing drywall for the addition.</p>
 A photograph of a white wall with a doorway. A vertical piece of wood blocking is visible in the wall next to the door frame. There are also some electrical outlets and a small wooden shelf on the wall.	<p>Carpenters have installed wood blocking in walls for fixture attachments.</p>
 A photograph of a construction site. A yellow excavator is backfilling a trench. A laborer is standing nearby. Orange traffic cones are placed around the work area. A red car is parked in the background.	<p>Operator and laborer backfilling and compacting at new trench near the annex.</p>
 A photograph of a mason working on a brick wall. The mason is wearing a blue shirt and a cap. A red ladder is leaning against the wall. A concrete foundation and stairs are visible in the foreground.	<p>Mason working on brick wall near the front stairs.</p>



Electricians installing new communication conduit in the trench adjacent to the annex.



Completed communication conduit is being backfilled.



Roofers are installing copper counter flashing at the low roof/ upper wall at the main building.



Painter is painting in the Meeting Hall.



Pro Cut is cutting out a box out at the generator pad.



New metal ladder to roof hatch in the stairwell of the addition has been installed by miscellaneous metals subcontractor.